

CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: April 25, 2022

To: Honorable Mayor and Members of the City Council

From: Will Norris, Finance Dir. / Asst. City Manager

Subject: 3rd Quarter Financial Performance Report

Background:

The 3rd Quarter (Q3) Financial Report includes nine months of financial data through 75% of Fiscal Year (FY). The attached report includes full-year estimates-to-close based on historical spending patterns and staff knowledge of upcoming expenditures. The attached projections are staff's best estimates given financial data through March 31, 2021.

Discussion:

Yearend estimates-to-close are presented with relatively high confidence at this point the fiscal year. However, they are still subject to large and unexpected occurrences. Below is a summary of the largest changes between the [Q2 Financial Performance Report](#) and this report:

	Q2 Estimate	Current Estimate
<i>Previously Levied Taxes</i> The sale of the downtown railroad property resulted in payment of several years of back taxes	\$89,888	\$133,397
<i>Engineering Income</i> Plan review charges for several larger developments (ex. Adams Creek Co-housing) in the 3 rd Quarter resulted in an upward revision to Engineering Income. This helps offset Engineering Contract Services charges that have been trending over budget in FY2021-22.	\$166,978	\$227,650

These changes, plus smaller but broad-based improvements in the City's other revenue and expense trends, resulted in a \$245K increase in anticipated FY2021-22 General Fund Ending Balance.

Staff Recommendation:

Receive and file quarterly financial report for the period ending March 31, 2022.

Attachments: Quarterly Financial Report for the period ending March 31, 2022

GENERAL FUND REVENUE SUMMARY, through March (75% of Fiscal Year)						Prior Fiscal Year 2020-21	
Resources	Budget	Actual Through Mar. 2022	Year End Estimate	Year End Estimate Over / (Under) Budget	Percent of Budget Received thru Mar. 2022	Revenue thru Mar. 2021	Year-End Actual
Taxes							
Current Property Tax	2,854,901	2,757,830	2,880,935	26,034	97%	2,983,035	3,084,330
Previously Levied Tax	65,819	125,118	133,397	67,578	190%	99,922	108,202
Transient Room Tax	1,488,942	1,265,456	1,884,541	395,599	85%	874,957	1,494,042
Local Marijuana Tax	133,787	102,294	155,335	21,548	76%	94,819	169,396
All Other	10,500	14,022	18,115	7,615	134%	7,389	8,654
Licenses & Permits							
Franchise Fees	771,409	526,301	841,517	70,108	68%	463,666	723,419
Utility Fees	551,349	427,064	570,437	19,088	77%	468,708	628,912
Parking Meter Receipts	526,158	432,002	607,915	81,757	82%	289,255	437,012
All Other	134,181	138,658	172,385	38,204	103%	98,057	127,706
Fines & Forfeitures							
Parking Fines	178,319	116,569	155,066	(23,253)	65%	107,650	143,618
Municipal Court Revenue	183,972	157,141	158,415	(25,557)	85%	137,779	137,713
All Other	23,988	16,580	22,083	(1,905)	69%	19,449	25,611
Intergovernmental							
Fed. COVID19 Relief	795,054	866,359	866,359	71,305	109%	202,241	202,241
State Liquor Tax	166,882	111,141	170,462	3,580	67%	111,579	164,041
All Other	140,005	111,293	150,518	10,513	79%	130,723	167,716
Charges for Services							
Ambulance Revenues	885,000	736,561	950,299	65,299	83%	740,096	982,367
GEMT	43,000	-	43,000	-	0%	83,016	133,988
Engineering	76,792	206,832	227,650	150,858	269%	77,834	119,794
All Other	134,612	136,748	156,332	21,720	102%	105,506	143,414
Interest Earnings	21,600	16,574	21,680	80	77%	20,963	26,079
Misc. Revenues	111,182	115,881	122,493	11,311	104%	114,908	125,345
REVENUE TOTAL	9,297,452	8,380,424	10,308,933	1,011,481	90%	7,231,553	9,153,600

GENERAL FUND EXPENDITURE SUMMARY, through March (75% of Fiscal Year)						Prior Fiscal Year 2020-21	
Department	Budget	Actual Through Mar. 2022	Year End Estimate	Year End Estimate Over / (Under) Budget	Percent of Budget Expended thru Mar. 2022	Expenses thru Mar. 2021	Year-End Actual
Fire / EMS	4,057,187	2,931,415	3,913,882	(143,305)	72%	3,172,099	4,210,270
Police	2,823,423	1,990,239	2,654,427	(168,996)	70%	1,829,809	2,475,315
Parks	738,988	424,851	669,161	(69,827)	57%	342,675	582,488
Planning	666,685	466,016	663,259	(3,426)	70%	428,427	640,572
Parking	529,686	380,041	526,930	(2,756)	72%	339,019	511,564
Engineering	287,768	187,461	396,215	108,447	65%	242,725	329,717
Municipal Court	147,851	61,543	86,417	(61,434)	42%	91,559	122,185
City Council	23,806	32,180	38,592	14,786	135%	6,472	20,774
<i>Sub-total Department Expenditures</i>	<i>9,275,394</i>	<i>6,473,746</i>	<i>8,948,883</i>	<i>(326,511)</i>	<i>70%</i>	<i>6,452,785</i>	<i>8,892,884</i>
Non-Departmental							
Personnel	-	-	-	-		982	1,187
Materials & Services	321,200	131,608	237,386	(83,814)	41%	345,621	403,299
Contingency	259,197	-	70,000	(189,197)	0%	-	-
One-time FY2020-21 Transactions							
PERS Side Account Deposit	-	-	-	-		736,601	736,601
TOTAL	9,855,791	6,605,354	9,256,269	(599,522)	67%	7,535,990	10,033,972

FY2021/22 Audited Beginning Bal.	2,663,284
Proj. Change in Fund Bal.	1,052,664
Proj. FY2021/22 Ending Bal.	3,715,949

Pooled Cash & Investments (All Funds, Including URA)	
Mar. 2021	26,157,926
Mar. 2022	29,111,223

OTHER MAJOR REVENUE SOURCES SUMMARY, through Maramber (50% of Fiscal Year)						Fiscal Year 2020-21	
Revenue	Budget	Actual Through Mar. 2022	Year End Estimate	Year End Estimate Over / (Under) Budget	Percent of Budget Received thru Mar. 2022	Revenues thru Mar. 2021	Year-End Actual
Gas Tax - Local	349,593	228,625	337,601	(11,992)	65%	228,301	337,897
Gas Tax - State	649,570	454,455	685,285	35,715	70%	405,464	629,282
Utility Charges							
Water	3,054,404	2,323,575	3,079,666	25,262	76%	2,212,962	2,958,085
Sewer	4,245,201	3,250,880	4,348,349	103,148	77%	3,116,221	4,197,829
Storm	576,809	441,475	588,996	12,187	77%	422,897	566,560