

**City of Hood River, Oregon**

**Resolution No. 2020-11**

**A Resolution Granting an Exemption from Competitive Bid Requirements and Authorizing Execution of a Personal Services Contract with DKS Associates to Amend the City's Transportation System Plan**

**WHEREAS**, after obtaining a grant in 2010 the City contracted with DKS Associates (DKS) to update the Transportation System Plan, and DKS developed a traffic model to evaluate the function, capacity and location of future transportation facilities, and to inform the City of the level of investment needed for facilities to support anticipated growth and development; and

**WHEREAS**, the City obtained a grant in 2015 to prepare the Westside Area Concept Plan, an integrated land-use and transportation plan intended to refine the Transportation System Plan among other goals; and DKS modeled traffic impacts of various land use strategies; and

**WHEREAS**, the during public hearings on April 15, May 20, June 3, June 17, July 1, July 29, 2019, the Planning Commission sought feedback from the public regarding the Westside Area Concept Plan Report's "Streets & Transit Framework", "Pedestrian & Bicycle Framework" and "Park & Open Space Framework" prior to deliberation; and

**WHEREAS**, as part of the Commission's review and deliberation over these Frameworks, numerous policy topics and recommendations for refinements were identified for consideration by the City Council and summarized in a memo dated August 19, 2019; and

**WHEREAS**, the City Council was informed of the Commission's progress in reviewing these Frameworks during public meetings on March 25 and May 28, 2019; and

**WHEREAS**, implementation of the Commission's recommendations requires amending the 2011 Transportation System Plan; and

**WHEREAS**, pursuant to HRMC 2.32.060(E) personal service contracts for engineering, land surveying, and architectural services are exempt from the competitive procurement requirements of this section and may be entered into based upon the judgment of the City Engineer. The City Engineer shall obtain City Council approval of any expenditure for a personal services contract for engineering, land surveying, and/or architecture services paid to a single provider that is expected to exceed \$50,000 prior to entering into the contract; and

**WHEREAS**, the Council finds that traffic modeling may necessary to evaluate the recommendations of the Planning Commission; and

**WHEREAS**, for an accurate and complete transportation system analysis that provides a reliable basis for policy and decision making, the City requires continuity and consistency with the prior traffic modeling which necessitates that an amendment of the Transportation System Plan be completed by the same consultant that wrote the 2011 document, i.e., DKS Associates; and

**WHEREAS**, because DKS Associates (DKS) completed the 2011 Transportation System Plan (TSP), consistency, compatibility and the efficient use of limited city resources dictates that DKS also perform this amendment to the TSP; and

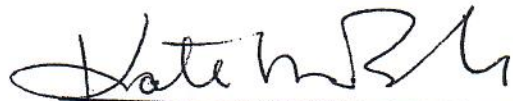
**WHEREAS**, there are few consultants qualified and experienced in performing Transportation System Plan amendments, and DKS Associates is one of those qualified consultants; and

**WHEREAS**, DKS Associates has provided a proposal and scope of work to complete amendments to the City's 2011 Transportation System Plan for a not to exceed amount of \$69,000, attached hereto as Exhibit A and incorporated herein by this reference.

**NOW, THEREFORE BE IT RESOLVED** by the Hood River City Council, pursuant to HRMC 2.32.060(E), that a sole-source exemption to the competitive bid requirements applicable to personal service contracts in HRMC 2.32.060 is hereby granted for services needed to amend the City's Transportation System Plan.

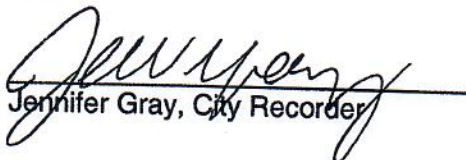
**IT IS FURTHER RESOLVED** that the City Manager is authorized to award and execute a personal services contract to DKS Associates to amend the City's Transportation System Plan, as described in Exhibit A, attached hereto, in a contract amount not to exceed \$69,000.

Approved and Effective this 13<sup>th</sup> day of July, 2020 by the Hood River City Council.



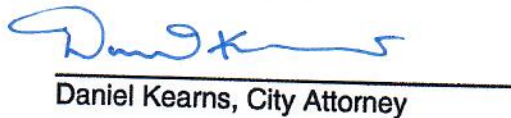
Kate McBride, Mayor

Attest:



Jennifer Gray, City Recorder

Approved as to form:



Daniel Kearns, City Attorney