

**Hood River Tree City USA**  
**Annual Work Plan, Standard 3**  
**Annual Urban Forestry Plan for 2020**

<b>Month</b>	<b><i>City Tree-Related Activities</i></b> <b><i>(Tree maintenance and tree promotion efforts)</i></b>
<i>Jan</i>	<ul style="list-style-type: none"> <li>• Tree Committee (TC) will continue to follow-up on the updated Street Tree list that is awaiting Planning Department and City Council approval. Any required changes will be implemented by the committee as directed.</li> <li>• TC will request adding the new Street Tree list to the City’s website for public reference.</li> <li>• TC will submit drafted updates of tree related city ordinances, and consolidation of redundant municipal code, and seek City approval. (Ord. 1923, 1979, 1993; Chapt. 13.12, 13.14)</li> <li>• TC will draft a written Guide for Developers on planting and care for new landscapes.</li> <li>• TC will finalize Heritage Tree requirements and nomination information for City Website.</li> </ul>
<i>Feb</i>	<ul style="list-style-type: none"> <li>• TC will submit tree selection and care educational information for the City’s website, and Facebook page for community outreach.</li> <li>• TC will confirm and submit ideas and goals for Hood River Arbor Day activity on April 25, 2020.</li> <li>• <u>TC will submit the Arbor Day proclamation to City Council for signature in Feb –Mar. 2020.</u></li> <li>• TC will consider collaborating with another organization for a memorial tree planting service to recognize an outstanding community member.</li> <li>• TC will consider a “radio spot and newspaper article to introduce the new, revised Street Tree list &amp; Guide for Developers prepared for residents and developers, also presentations to HR Soil and Conservation District’s monthly meeting.</li> </ul>
<i>Mar</i>	<ul style="list-style-type: none"> <li>• PW will begin checking winter damage to irrigation systems, at parks and public spaces, tree wells and sidewalks. Inventory trees that may have been damaged over the winter to see if replacements are needed.</li> <li>• Finalize plans for the Arbor Day event, including a newspaper press release and collaboration with City Council.</li> <li>• TC will finalize the Heritage Tree requirements, put information on City website, and solicit nominations for 2020.</li> <li>• TC will continue to evaluate City Tree ordinances in collaboration with City staff.</li> </ul>
<i>Apr</i>	<ul style="list-style-type: none"> <li>• Execute Arbor Day activity on April 25, Site TBA.</li> <li>• TC will nominate one tree &amp; select HR Heritage Tree(s) from nominations received.</li> <li>• TC may collaborate with other non-profit on combined Arbor Day and Earth Day activities to gain a broader audience.</li> </ul>

<b>Month</b>	<b>City Tree-Related Activities</b> <i>(Tree maintenance and tree promotion efforts)</i>
<i>May</i>	<ul style="list-style-type: none"> <li>• TC will continue to implement and evaluate the City Tree ordinances and Heritage Tree program.</li> <li>• PW will stake and mulch newly planted trees in public areas.</li> <li>• A Tree of the month will be photographed, the species explained, and an article submitted to Hood River News.</li> </ul>
<i>Jun</i>	<ul style="list-style-type: none"> <li>• TC summer activities may include newspaper articles to educate local citizens about parking strip rules and regulations and tree care including watering during arid seasons and fire safety landscape suggestions.</li> <li>• A Tree of the month will be photographed, the species explained, and an article submitted to Hood River News.</li> </ul>
<i>Jul</i>	<ul style="list-style-type: none"> <li>• A Tree of the month will be photographed, the species explained and an article submitted to Hood River News.</li> <li>• Create educational social media flyers that target the ‘urban neighbor association’ and include to educate MG volunteer who interface with the public at OSU Extension office Plant Clinics every Monday &amp; Thursday (contact is Rachel Suits).</li> </ul>
<i>Aug</i>	<ul style="list-style-type: none"> <li>• PW will complete annual maintenance in public space and trim and maintain City play areas and Parks.</li> <li>• TC will review goals for 2020 via email correspondence.</li> </ul>
<i>Sep</i>	<ul style="list-style-type: none"> <li>• Tree committee member Tyler Roth will present status of tree inventory. (The Tree inventory has been put on hold at this time).</li> <li>• TC will continue to evaluate City Tree ordinances.</li> </ul>
<i>Oct</i>	<ul style="list-style-type: none"> <li>• PW will begin winter planning and restoration projects to include reseeding, replanting, trimming and winterizing irrigation systems. Volunteer groups will mulch and weed the public areas including the Waterfront Park.</li> <li>• <u>TC will do the annual presentation to the City Council to review the Tree Committees Goals for 2021 and accomplishments in 2020.</u></li> </ul>
<i>Nov</i>	<ul style="list-style-type: none"> <li>• Tree Committee will meet with or review goals with City Manager and City Planner after receiving feedback from the City Council Presentation the previous month.</li> <li>• TC will continue to review City Tree Ordinances to see if any revisions are needed.</li> <li>• PW will complete year-end pruning and tree removal if necessary.</li> <li>• <u>TC will work on and submit Tree City USA application.</u></li> <li>• PW will submit tree maintenance budget and plan for 2021 Tree City USA application.</li> </ul>
<i>Dec</i>	<ul style="list-style-type: none"> <li>• TC will meet and set goals for 2021. Public Works will work reconcile tree budget spent in 2020.</li> <li>• TC will review the Heritage Tree Requirements and seek nominations for 2021.</li> </ul>

**Monthly Activities (To be complete each month in 2020):**

Hood River Tree Committee (TC) meeting will be held monthly on the third Wednesday of each month in 2020. Meetings will be held at the City Fire Station Meeting Room, 12:00 to 1:30pm. Dates and location may change subject to meeting room availability. Time/location changes will be announced on City website.

All Tree Committee meeting agendas and minutes will be sent to the City Recorder, Manager, and City Planning Department for posting on the Hood River City website for improved communication with all City departments and the general public. Meetings will be open to the public.

Chair of the Tree committee, Dan Ball and vice-chair, Kathy Jubitz will coordinate with the City Planning Director, and City Manager to periodically report the committee's activities, questions and updates. Monthly meeting minutes will be directly forwarded to them.

**Other Projects to be discussed in 2020:**

Become familiar with the City tree inventory GPS program, and consider collecting data for this program to begin an inventory of City owned trees.

Provide input to City, upon request, on draft ordinances to protect trees on private property. This has been a topic of discussion in the community, and presented to City Council in 2019. Examples of ordinances are available from other municipalities, and have also been presented to City Council in 2019.

Provide input to City on strengthening and defining regulations pertaining to tree and landscape maintenance after initial installation in new developments.