

**City of Hood River
City Council Work Session
November 25, 2019**

Council: Mayor Kate McBride, Mark Zanmiller, Megan Saunders, Tim Counihan, Jessica Metta, Erick Haynie

Staff: City Manager Rachael Fuller, City Attorney Dan Kearns, Finance Director/ACM Will Norris, Planning Director Dustin Nilsen, Sr. Planner Kevin Liburdy, Fire Chief Leonard Damian, Police Chief Neal Holste, City Recorder Jennifer Gray

Absent:

I CALL TO ORDER – Cell Phone Reminder – 6:00 p.m.

Land Acknowledgement Statement and Pledge of Allegiance

Mayor McBride asked for a moment of silence for Steve Gates. Gates was a previous Mayor of Hood River. He was an outstanding citizen in the community. He was a leader, businessman and a great friend to many people.

II BUSINESS FROM THE AUDIENCE

Bruce Lumper, Hood River, OR – he stated the reason he is addressing Council this evening is regarding the Tri-County Program Changes agenda discussion item. He has also sent City Council a full statement by email. He is a member of the Tri-County Hazard Waste Recycling Program Steering Committee. He wanted to point out the concept that is going to be presented this evening is from Wasco County Commissioner/Chair of Steering Committee Steve Cramer and Wasco County Administrator Tyler Stone. It is not from Wasco County, other representatives or the steering committee. The concept is to build a recycling center in The Dalles, along with a baler to take recycling to Portland. The key thing he has concerns about is the concept proposes to provide all the funding to build the facility and baler, from the Tri-County Hazard Waste Program.

Brian Towey, Hood River, OR – at the last Council meeting, Mayor McBride talked about listening to citizens and public involvement. Tonight, Staff is going to ask Council to finalize the Westside report as background legislative guidance and direct staff to proceed with implementation measures. On the agenda, this is listed under Regular Business items as Westside Plan Process Next Steps. He does not feel that is what is represented of what is being asked. This seems like this is one of those important issues facing the community, that Council wants to hear about. This is something Council should allow public input.

Susan Crowley, Hood River, OR – she stated after speaking with Fuller this afternoon, she may have not fully understood what is going to be asked this evening. She may want to defer much of this to that conversation if there is time for her to comment. She also has concerns that it appears Council is being asked to finalize and accept in a single vote, without the benefit of public input before your

body. She is hoping Council is not planning on adopting any major policy decisions before hearing from the public.

Linda Maddox, Hood River, OR – read a letter written by Carol Rodrick into the record. The letter is regarding Discussion Item, Westside Planning Process Next Steps. Staff is requesting Council to finalize the Westside Report as background legislative guidance and direct staff to proceed with implementation measures. Maddox stated she has the same notes and has other concerns regarding this issue. She is concerned about neighborhood commercial zoning. She noted in one section of the document it states 11 acres is needed for parks and a few paragraphs later, it says 20-30 acres is needed for parks. This needs to be decided and clarified.

WORK SESSION

III OPEN WORK SESSION – 6:15 p.m.

IV AGENDA ADDITIONS OR CORRECTIONS – Remove Executive Session under Regular Meeting

V DISCUSSION ITEMS

1. Tri-County Program Changes, K. Liburdy

Liburdy presented the staff report. He is the City's representative on the steering committee and has participated since 2008.

Wasco County/Waste Connections “Baling Facility Concept” During the Tri-County Hazardous Waste & Recycling Program's (Tri-County Program) quarterly steering committee meeting on September 11, 2019, the Wasco County Administrator presented a concept to have Waste Connections take responsibility for all hazardous waste-, recycling and outreach services that currently are under the oversight of the Program's steering committee (Concept). Currently, Waste Connections is responsible for garbage and recycling collection services in the three-county service area. Tri-County Program staff provide a variety of other services including contracting with a third party to collect household- and agricultural hazardous waste at designated events. The Concept anticipates using Tri-County Program funds to develop a baling center in The Dalles (where recyclable materials can be consolidated and efficiencies can be gained in transportation costs), to be operated by Waste Connections on land that is available for long-term lease. In order to implement the Concept an existing Intergovernmental Agreement between the nine affected jurisdictions would need to be updated, the role of the Tri-County Program's steering commission would need to be redefined, franchise agreements would need to be updated, and Tri-County Program staff likely would be terminated. If the Concept is implemented, recycling will begin again in The Dalles and Wasco County without imposing a surcharge on Waste Connections customers in those jurisdictions. Rate surcharges recently implemented in Hood River and other jurisdictions to facilitate recycling may be able to be rolled back. Some members of the Program's steering committee learned about the Concept for the first time during the meeting on September 11. The steering committee determined that members should introduce the Concept to their city councils and county commissions and verify whether there is support to have the steering committee further investigate the Concept.

Tri-County Hazardous Waste & Recycling Program Background: The Tri-County Program provides hazardous waste disposal services as well as recycling education and outreach. It is a partnership between Wasco, Sherman and Hood River Counties and the cities of The Dalles, Hood River, Dufur, Maupin, Mosier and Cascade Locks. Wasco County is the lead agency and

the Tri-County Program is housed under the Wasco County's Planning Department in The Dalles.

Efforts to organize the Tri-County Program began in 1999, spearheaded by the North Central Public Health District and The Dalles Disposal. At that time, it was found to be difficult for individual communities to address hazardous waste disposal, especially in rural areas. As such the nine local governments decided to pool resources and expertise in order to provide more cost-effective services.

Hazardous Waste Collection: The Tri-County Program initially focused on hazardous waste by providing collection and disposal services to households, businesses (conditionally exempt generators, or CEGs), orchardists and farmers in the service area. The Tri-County Program owns two hazardous waste collection facilities: one located at The Dalles Disposal, and one at Hood River Garbage.

Both hazardous waste facilities opened in July 2006. Investments in safety improvements have been made over time. Tri-County Program staff hold hazardous waste collection events at both of these permanent facilities quarterly, as well as once a year at rural locations including in Odell and Parkdale. The Tri-County Program contracts with PSC Environmental Services for the recycling and disposal of hazardous waste.

Recycling Education and Outreach: In the fall of 2007 the Tri-County Program expanded its services to provide recycling planning, education and promotion. This allowed Tri-County Program staff to assist in managing the requirements for waste reduction and recycling mandated by the state.

The Oregon Opportunity to Recycle Act (1999) gave the Oregon Department of Environmental Quality statutory authority to mandate waste recovery and recycling rates for counties. At the time, each county was assigned a target level of waste recovery/recycling based upon historical trends and potential for increased recycling efforts. The Tri-County Program partners with service providers to help improve recycling for both residential customers, rural residences, and businesses, and Tri-County Program staff provide hands-on help to households, businesses and institutional users of the system.

Staff Recommendation is to direct City Manager Rachael Fuller to coordinate with the City's steering committee representative and obtain additional information to assist in evaluation of the Concept as well as potential alternatives.

Council discussion and questions to Liburdy. Steve Kramer and Tyler Stone were present to answer questions.

Councilor Saunders asked if Council would have any input into the concept planning because she has a lot of questions. Kramer stated they would be more than happy to answer any questions. As they roll this out, this concept will come back to the steering committee as one option. Kramer reviewed the options. Liburdy can channel Council questions to the committee.

Fuller stated Staff will take all of Council's input and bring it to the discussions of the steering committee. As the steering committee discusses the cost analysis and comparison. Information will be brought back to City Council. The long term piece would have to come back to each jurisdiction. It would be a modification to the current intergovernmental agreement.

2. Locals Wednesday Request, R. Fuller and J. Gray

At the last City Council meeting members of HRDBA and the Chamber requested a one-year pilot program to offer free Downtown parking during off-peak season, every Wednesday beginning at 3pm, with a future consideration to offer this program year-round.

Council requested more information to be brought back at the November 25 meeting regarding estimated revenue loss, a plan for signage at Downtown stores and restaurants to inform the public about the free parking and measurables to track success.

Downtown businesses will be responsible for informing locals about the free parking, activities and offers during Locals Wednesday. Businesses will let locals know by word of mouth window clings, fliers, posters, public service announcements at the local cinemas, radio and Hood River News.

The Finance Director gathered estimated revenue loss to the City, if free parking for Locals Wednesday was approved. It's estimating there would be a revenue loss of \$21,911.

Assumptions:

- Current meter income projection: \$654,075
- 67% of revenues are generated from Sept. – June, or \$438,230
- Meters operate 10hrs per day, six days per week, meaning that three free hours equal 5% of operating hours

This estimate can likely be interpreted as a ceiling because:

- Parking is already free for two-weeks leading up to Christmas
- Folks who don't know parking is free will likely pay anyway

Gray added there will be a change to this year's free holiday parking program. Instead of parking being free all day during the two-week period of time in December, parking will become free after 12pm. Parking revenue will be collecting from 8am-12pm, generating an estimated \$10,000 during that time frame.

Proposal to measure success: launch a survey to both locals and Hood River downtown business owners. It will be distributed via social media and in-person through business owners. It will be given out during the month of October and November 2020.

Staff Recommendation: Approve the request from HRDBA and the Chamber for free parking for Locals Wednesday during the pilot program. Staff will work with HRDBA and the Chamber, if issues arise during the pilot period.

Council discussed. Councilor Zanmiller stated making the survey to best assess things for next year, is in everyone's interests. Gathering input and figure out a way to best measure this in a way that is not interrupting work but allows them next August to determine if it was successful. Councilor Haynie commends the Chamber for bringing this forward. He believes it will be a great way to reconnect the community and downtown. The cost seems tolerable.

Mayor McBride hopes this will make locals feel more comfortable about coming downtown. She would like to see concrete data showing locals participation in LWD.

- Motion:** I move to approved free Downtown parking during off-peak season every Wednesday beginning at 3pm, during the pilot program period and have DBAC, HRDBA and the Chamber report back after the first pilot period is complete.
- First:** Metta

Second: Haynie
Discussion: None
Vote: Motion passed (roll called)
Ayes: McBride, Zanmiller, Saunders, Counihan, Metta, Haynie
Nays: None
Abstentions: None
Excused: None

3. Community Land Trust Letter of Support, R. Fuller and Anne Medenbach
On November 12, Anne Medenbach from Big River Community Land Trust presented information to City Council regarding the community land trust model. The organization is requesting a letter of support, for their 501(c)3 application. Follow-up from the previous meeting was requested by City Council.

Fuller stated Council requested the letter be brought back. There was a request to see the drafted by-laws which have been provided. There were a couple minor edits to the original letter.

Council agreed to sign the letter of support.

4. Downtown Hood River Parking Study – Update, D. Nilsen
Nilsen presented a PowerPoint presentation. The PowerPoint has been added to the record.

Completing the parking study is a 2019 Council Work Plan goal. The purpose of the parking study is to analyze the effectiveness of the downtown parking supply to best meet the needs of the community and to anticipate future constraints on the system.

In December 2018, Council awarded a downtown parking study contract to Rick Williams Consulting. Since the award, the consulting team and project committee have held ten meetings, an open house, and conducted a public survey to guide and review the work completed to date. The majority of the work has focused on the analysis of background conditions, guiding principles of the parking strategy, current parking demand, and forecasted parking demand. These deliverables, outlined in the initial scope approved by Council, were shared as draft policy white papers and are available online. The project documents can be accessed at <https://cityofhoodriver.gov/planning/current-planning-department-projects/downtown-parking-study/>

Along with the white paper draft releases and public outreach, the consulting team has drafted a parking strategy outline and final report. There is a public open house scheduled for December 4, 2019 6pm at the Hood River Hotel.

The purpose of this item is to share several policy questions that have been raised through this process. Nilsen requested Council feedback, input and/or questions to be shared with the committee, the public, stakeholders or agencies partners as part of the downtown parking plan development. Nilsen would like to take questions back to the next open house, get some additional feedback from the public and return with to Council with input in January. Nilsen reviewed the top five questions.

Councilor Zanmiller encouraged everyone to read the strategy summary that are posted on the City's website. He really likes the five slides that review the question; included in Nilsen's PowerPoint presentation. They are the target questions the committee has discussed. There were no other questions added by Council.

VI ADJOURN WORK SESSION – 7:21 p.m.

REGULAR COUNCIL MEETING

I OPEN REGULAR COUNCIL MEETING – 7:21 p.m.

II AGENDA ADDITIONS OR CORRECTIONS – The Executive Session was removed from the Regular Council Meeting.

III CONSENT AGENDA

1. Council Meeting Minutes – October 15, 2019

Motion: To approve the Consent Agenda
First: Saunders
Second: Counihan
Discussion: None
Vote: Motion passed (roll called)
Ayes: McBride, Zanmiller, Saunders, Counihan, Metta, Haynie
Nays: None
Abstentions: None
Excused: None

Mayor McBride stated she was going to make an announcement during Mayor Call but wanted to say it now to ensure it is heard by those who are in the audience. For the 2020 Goal Setting, there is going to be a form/survey for the community to give City Council input. City Council will participate in the Goal Setting in January as they have done in past years. In preparation of the Goal Setting, Council will solicit input from Council committees and the community on ideas and projects. The form will be available on the City's website and paper form at City Hall.

IV REGULAR BUSINESS ITEMS

1. Charter Amendment Ordinance 2052 – Parks, D. Kearns

Kearns presented the staff report. As of today, they have the official results of the election. This is now before Council to amend the Charter.

Arising out of the City's recent rezone of Morrison Park for an affordable housing development, opponents to the rezone proposal filed an initiative petition in spring (May) of 2019 to amend the City Charter. The measure prohibits the City Council from disposing of any city park property without a vote of the people. The ballot measure broadly defines the operative terms "dispose of" and "city park" as follows:

"City parks" means the collection of City properties (1) designated, dedicated, or otherwise recognized as public parks by any City ordinance or resolution as of January 1, 2019, and (2)

any other properties subsequently so designated, dedicated or otherwise recognized as public parks.

“Dispose of” means sale or transfer of any property rights, by lease or other means, of all or part of the collection of City parks for any purpose other than promoting or enhancing recreational enjoyment by the general public.

The ballot measure gathered enough signatures to qualify for the November 5, 2019 special election, and the measure passed. The Hood River County Elections Official has not yet declared the official election results from the November 2019 special election, but the results are relatively clear. Accordingly, the City Council must complete the charter amendment process by adopting an ordinance as directed by the voters to include the new sections restricting the sale of city park properties into the Charter.

Motion: I move to approve Ordinance 2052 and provide its first and second reading by title only, under City Recorder.
First: Counihan
Second: Saunders
Discussion: None
Vote: Motion passed (roll called)
Ayes: McBride, Zanmiller, Saunders, Counihan, Metta, Haynie
Nays: None
Abstentions: None
Excused: None

Motion: I move to approve the first reading of Ordinance 2052 by title only.
First: Saunders
Second: Counihan
Discussion: None
Vote: Motion passed (roll called)
Ayes: McBride, Zanmiller, Saunders, Counihan, Metta, Haynie
Nays: None
Abstentions: None
Excused: None

Gray read the ordinance by title only. The Mayor announced that Ordinance 2052 had passed its first reading.

Motion: I move to approve the second and final reading of Ordinance 2052 by title only.
First: Metta
Second: Saunders
Discussion: None
Vote: Motion passed (roll called)
Ayes: McBride, Zanmiller, Saunders, Counihan, Metta, Haynie
Nays: None
Abstentions: None
Excused: None

Gray read the ordinance by title only. The Mayor announced that Ordinance 2052 had passed its second reading.

2. City Council Vacancy Update, J. Gray

The purpose of this item is to discuss and agree upon the process to be used to fill a Council vacancy. Per the City of Hood River Charter, when a vacancy exists, it shall be filled by a majority of remaining members of the Council. On September 23, 2019 then-Councilor Kate McBride was appointed by Council to fill the vacancy in the position of Mayor. This action created a City Council vacancy. A Notice of Vacancy was published inviting applications to be submitted by interested, qualified candidates. Qualifications include:

- Must have resided within the City limits for the preceding 12 months
- Must have been a registered voter in the City of Hood River for the preceding 12months.

The Council established the deadline of November 18, 2019 and December 9, 2019 was advertised as the interview date. Three applications were received. The City Recorder has verified the requirements for Gladys Rivera, Susan K. Johnson and Angel Reyes-Borton. Unless Council would like to modify the process, interviews will be the first item on the December 9, 2019 agenda. A Council vote would be conducted following the interviews. The selected candidate will be sworn in as Hood River City Councilor. The term for this Council position will expire December 31, 2020. Staff has modified questions to fit the Council position. The applications and interview questions will be included in the December 9 Council meeting packet.

There was discussion on interview process. It was agreed to hold the interviews at the beginning of the meeting on December 9; using the same process that was used in September, to fill the Mayor's vacancy. The Mayor interview questions used in September, will be modified to fit the Council position.

Motion: I move to direct staff to place Council interviews on the December 9 Council agenda and to facilitate the process outlined in the cover sheet.
First: Metta
Second: Counihan
Discussion: None
Vote: Motion passed (roll called)
Ayes: McBride, Zanmiller, Saunders, Counihan, Metta, Haynie
Nays: None
Abstentions: None
Excused: None

3. Westside Planning Process Next Steps, D. Nilsen

Nilsen presented a PowerPoint presentation. The PowerPoint has been added to the record.

Throughout 2018 and 2019, staff presented findings to Planning Commission and Council on the Westside Concept Plan and its various Frameworks. Several agencies and individuals provided comment on the plan, including project and technical advisory committees that participated the report's development for nearly 2 years prior to initiating the legislative process. After 18 months of hearings, Council accepted four of the five Frameworks, as amended and recommended by the Planning Commission, authorized their implementation efforts, and directed staff to begin work on the land use code with specific emphasis on diverse housing products that align with its articulated Work Plan and housing goals.

These subsequent framework implementation projects include amendments to the

Transportation System Plan, Zoning Code, and the development of the Parks and Open Space master plan. These efforts will require significant time and resources, which will likely continue throughout 2020.

Staff requests that Council approval and finalize the Westside Report as background legislative guidance and that future rezoning efforts contemplated by the Land Use Framework be initiated as unique projects, guided by the Citywide Housing Needs Analysis of the Comprehensive Plan and the Westside Area Concept Plan Report.

Staff requested Council to finalize the Westside Report as background legislative guidance and direct staff to proceed with implementation measures.

Council discussed and agreed to remove the Westside Area Concept Plan Report acceptance language from the motion and direct staff to work on items one through three.

- Motion:** I move to direct staff to proceed with implementation measures including:
1) Amendments to the City's Transportation System Plan and related Code Amendments;
2). Development of the Parks and Open Space Master Plan and Subsequent Code Amendments;
3). Amendments to City development codes to increase the diversity and production of housing types citywide diversification of housing types.
- First:** Zanmiller
Second: Counihan
Discussion: Mayor McBride stated she believes Council should somehow acknowledge the background work that was done.
Vote: Motion passed (roll called)
Ayes: McBride, Zanmiller, Saunders, Counihan, Metta, Haynie
Nays: None
Abstentions: None
Excused: None

4. Wastewater Treatment Plant (WWTP) Solar Array Proposal, W. Norris

The City of Hood River has had a longstanding commitment to reducing energy use and promoting environmental health. Prior actions include changing City streetlights from incandescent bulbs to LEDs, contributing toward permanent funding for the Hood River County Energy Coordinator position, investigating hydro-electric generation in the City's waterline, purchasing first generation hybrid-electric police interceptors, and installing solar panels on the fire station, waterfront park bathrooms, and public works administration building. Most recently the Hood River City Council adopted the Resolution 2019-16, "Affirming strategies to reduce Hood River's contribution to global warming and to mitigate the effects of the climate crisis on the health and welfare of the citizens of Hood River". Among other commitments, the resolution set a target of zero net municipal greenhouse emissions by 2035.

The solar panels installed on the public works administration building were the product of an innovative partnership with the Oregon Clean Power Cooperative (OCPC). This organization enables non-taxable organizations, like local governments, access to clean energy tax credits by acting as a financial intermediary. The OCPC organizes private investors that collectively purchase solar panels for installation on public facilities. Investors recoup their investment through tax credits and by selling the electricity produced by the solar arrays to the local

government. The local government benefits by obtaining below market-rate renewable electricity. The City also may purchase the solar panels at a discounted price at the expiration of the tax credits in ten-years.

The OCPC developed a proposal at the request of City staff for a solar array installation at the north lawn of the WWTP using the same financial model as the Public Work administration building. The proposed installation is a 75 kW system which is 2.5 times larger than the Public Works administration building's 30 kW system. The proposed array's estimated 99,450 KWh produced in the first year will offset the equivalent of 9 household's worth of electricity usage or approximately 5% of the WWTP's electricity demands. The proposed solar installation includes conduit that can support additional panels if the City chooses to expand the array in the future.

Funds must be committed before the end of the calendar year in order to secure 2019 tax credits for project investors. The value of tax credits is expected to decrease by 4% in 2020. The proposed site for the Solar Array does not overlap with a proposed Hood River Valley Parks & Recreation District Dog Park. However, the proposed Dog Park location will be needed for temporary construction staging for an upcoming ultra-violet (UV) disinfection system project if the north lawn is used for Solar Panels.

Staff Recommendation: Authorize the City Manager to enter into a power purchase agreement facilitated by the Oregon Clean Power Cooperative in an amount not to exceed \$88,680 with a 5% contingency for electricity generated from a solar array installation on the Wastewater Treatment Plant grounds.

- Motion:** Authorize the City Manager to negotiate and enter into a power purchase agreement with a tax investor(s) secured by the Oregon Clean Power Co-op on a sole source basis in an amount not to exceed \$88,680 with a 5% contingency for unanticipated costs.
- First:** Counihan
- Second:** Metta
- Discussion:** None
- Vote:** Motion passed (roll called)
Ayes: McBride, Zanmiller, Saunders, Counihan, Metta, Haynie
Nays: None
Abstentions: None
Excused: None

5. First Quarter Financial Performance Report, W. Norris

The First Quarter Financial Report includes three months of financial data through 25% of the fiscal year. The attached report includes full-year estimates-to-close based on historical financial patterns, knowledge of upcoming expenditures, and actual spending and revenue received through September 30, 2019.

Financial trends through the first three months of FY2019-20 are substantially in alignment with expectations and multi-year forecasts. However, all yearend forecasts are highly variable at this early point in the fiscal year. Below is commentary on specific revenue and expenditure items.

General Fund Revenues

Most General Fund revenues are trending right in line with budgeted expectations. It is too early in the year to project certain revenue line-items like property tax or local marijuana tax which

don't yet have any actual receipts in the first quarter to report. These items default to budgeted amounts for yearend projections. Parking meter receipts have continued their three-year stagnation. This provides additional confirmation that parking revenues have reach their natural peak given current geographic boundaries and rates.

Ambulance receipts are notoriously difficult to forecast due to varying lag time from actual billings to receipts. With this caveat, ambulance revenues were up 44% compared to the same three months the prior fiscal year. Additionally, the City recently received confirmation that its claim for federal Ground Emergency Medical Transport (GEMT) reimbursement was accepted in the amount of \$57,785 net of applicable fees. GEMT is a new program to Oregon that helps compensate agencies for the unreimbursed cost of Medicaid transports. The GEMT monies are not reflected in current estimates to close, representing upside potential in future financial reports.

Miscellaneous revenues are down significantly from the prior year due to the conclusion of the Children's Park project and its related community donations.

General Fund Expenses

Departmental expenditures are also trending within expectations. Bargaining units currently in negotiations are projected based on a continuation of their prior contract's wage escalators. The greatest source of uncertainty in the General Fund projections is the Engineering Department. Staff turnover has resulted in greater use of consultants for development review which comes at a higher price per hour. Additionally, workload is dependent on the number and complexity of development applications which can vary widely from one year to the next. The budget volatility in this department is expected to moderate when a permanent Public Works Director is onboard and engineering vacancies are filled. Right now, the spending projection for this department is highly uncertain and likely to shift as additional financial data is available for future financial reports.

Other Major Revenues sources

There are no major deviations from budgeted expectations in the City's other major revenue sources. Water revenues are slightly under trend, likely due to a cooler summer, but are offset by sewer revenues trending slightly above budget. Both utilities are within 2% of budgeted expectations.

Staff recommendation is to receive and file quarterly financial report for the period ending September 30, 2019.

V REPORT OF OFFICERS

- A. Department Heads
 - 1. Announcements
 - 2. Planning Director Update

VI REPORT OF COMMITTEES

- 1. Visitor Advisory Committee – Metta and Saunders

VII MAYOR

- 1. Meeting with Public Utility Commission – Council representation December 11th at 11:00a.m.

Councilor Saunders will attend the meeting on the 11th with Mayor McBride.

VIII COUNCIL CALL

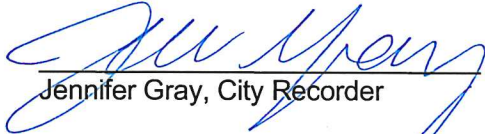
IX EXECUTIVE SESSION – CANCELLED

Oregon Revised Statute 192.660 1 (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

X ADJOURN – Adjourned by unanimous consent at 8:55 p.m.



Kate McBride, Mayor



Jennifer Gray, City Recorder

Approved by City Council on January 14, 2020