2022 CITY OF HOOD RIVER COUNCIL WORK PLAN

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City of Hood River
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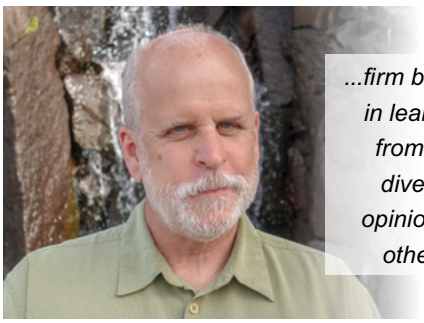
WELCOME

On behalf of the council, city staff and community participants, I am pleased to present our 2022 Work Plan. Though far from exhaustive, the plan describes City Council's goals and the projects we are undertaking to to complete them. A big thank you to our community members for their help in this important work.

-Mayor Kate McBride



Tim Counihan

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Megan Saunders

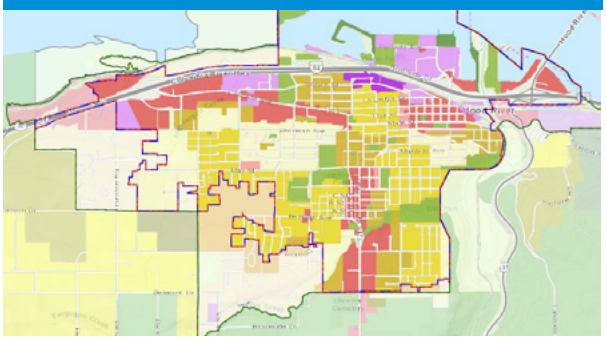
Mark Zanmiller

Erick Haynie

Jessica Metta

CITY OF HOOD RIVER AT A GLANCE

SIZING AND ZONING



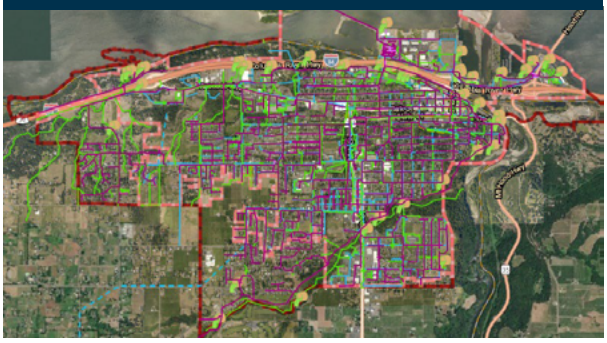
2,180 TOTAL ACRES

DWELLING UNITS
Multi-Family 1,152
Single Family 2,594
Total 3,746

UTILITY ACCOUNTS
4,307

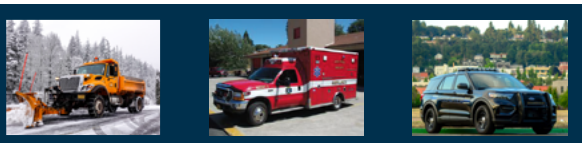
ZONING
Commercial 250 ac.
Industrial 111 ac.
Residential 692 ac.
Unzoned Water 519 ac.
Open Space/Public Facility 147 ac.
Recreational/Commercial 18 ac.
Right-of-Way 443 ac.

INFRASTRUCTURE & ASSETS



The City owns and maintains over $80 million in physical assets, including roads, utilities, and buildings.

City Streets	ODOT Streets	Water Mains	Storm Mains	Sewer Mains
60 mi.	42 mi	70 mi.	60 mi.	55 mi.



A few of the City's 74 vehicles

PARKS AND GREENWAYS

The City's 19 parks/open spaces total over 73.22 acreages; 23.31 acres are maintained. Other park areas in the City are operated and maintained by the Hood River Valley Parks and Recreation District, Port of Hood River, and Hood River County.

SCHOOLS

There are three schools in the City of Hood River:
- May Street Elementary
- Hood River Middle School
- Horizon Christian

A branch of the Columbia Gorge Community College is located in Hood River as well.

POPULATION GROWTH

1988 – 4,575 **2022** – 8,313

EXECUTIVE SUMMARY - PLAN PURPOSE

The City of Hood River's 2022 Work Plan identifies the highest priority projects for the year. It is guided by City Council's goals and highlights strategies and projects that advance these goals.

City Council goals represent long-term outcomes for the community and the City Council Work Plan is a list of specific and priority project that the City will complete or make progress on this year. Capturing highly visible projects and initiatives in a Work Plan is an effective way to focus attention and resources on the right priorities.

City Services

The Work Plan is not intended to be comprehensive of all work underway by the City. The majority of City resources and time are employed in routine service delivery supporting the community:

- Community safety including 24/7 emergency response from police, fire and emergency medical services
- Maintenance and operations of community infrastructure including water, sewer, stormwater, streets, facilities and city parks
- Community standards including land use, permitting, current and long-term planning
- Internal infrastructure to support our service delivery system, including financial management, human resources, payroll, and information technology

EXECUTIVE SUMMARY - HOW THE WORK PLAN IS CREATED

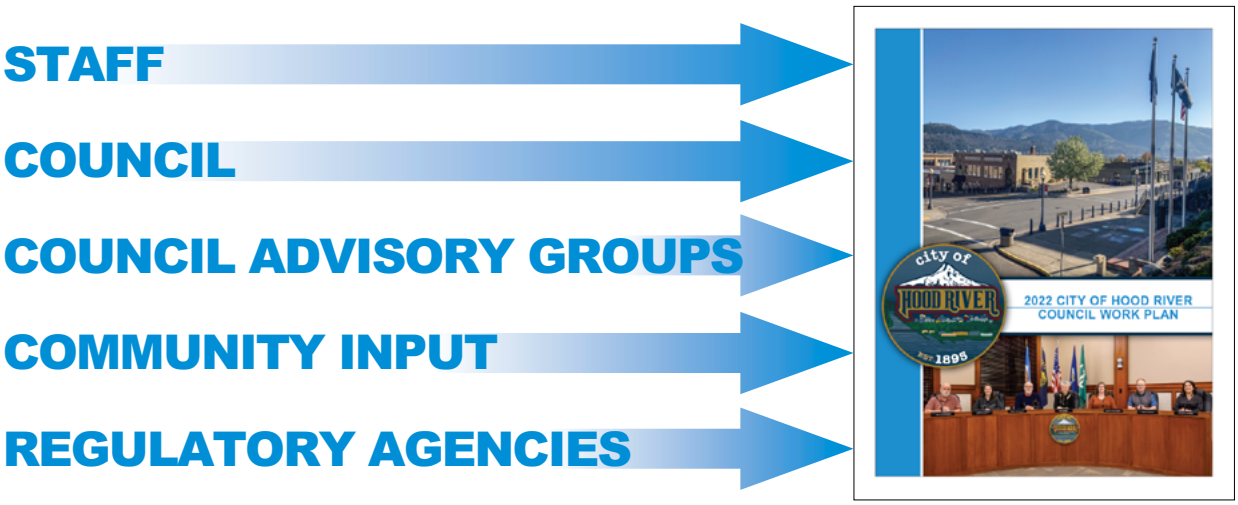
The City of Hood River 2022 Work Plan is the culmination of listening to and consulting with a diverse set of stakeholders throughout the year, including local residents, state regulatory agencies, advisory groups, along with Council direction and input.

In addition to feedback from the Planning Commission and regional Energy Council, the City also sought public input via an electronic and paper survey. The survey was available in English and Spanish and was promoted on the city website, in local media, via social media, and through community channels.

Almost 100 surveys were received from the greater Hood River community, providing more than 300 suggestions and comments on how to best achieve the City Council goals.

On February 19, 2022 the Hood River City Council gathered at the Hood River Fire Station for its annual goal-setting workshop. Council affirmed their goals and discussed potential projects and strategies that would move the city closer to reaching those goals.

City Council held a work session at a special meeting on March 14, in which it reviewed a preliminary prioritized list and provided direction for the final Work Plan.



The 2022 Work Plan provides clarity and direction on which priorities should receive City time, energy, and resources. City staff will build the fiscal year 2022-23 budget based on the direction from the City Council Work Plan.

This year, the plan intentionally identifies projects as **Critical**, **Significant**, and **Other**:

CRITICAL: *These items are the most important priorities for the City. For this year, available resources should be used to advance these projects first.*

SIGNIFICANT: *These items are important. For 2022, available resources should be used to advance these projects, but not at the expense of critical projects.*

OTHER: *These items are limited in scope or are preliminary work that could lead to a larger project in the future.*

The Work Plan lists activities expected to take place in calendar year 2022; however, most projects will extend over multiple years.

EXECUTIVE SUMMARY - 2022 COUNCIL GOALS AND RECOMMENDED PROJECTS

COUNCIL 2022 GOALS	Equitable and diverse housing inventory	An equitable and inclusive community/ Informed Community	Efficient and safe transportation system for walkers, bikers, transit riders, and drivers	Well-maintained community	Environmentally sustainable and resilient community	Adequate parks and open space
CRITICAL PROJECTS						
Continue 780 Rand Road Development	■	■	■		■	■
Westside Urban Renewal District Formation	■	■	■	■	■	■
Implement Projects Identified in the Affordable Housing Production Strategy	■	■				
Participation on the Safe Routes to Schools Project Team		■	■	■	■	
Communications Projects and Strategies		■		■		
Heights Streetscape		■	■			
Zoning Code Cleanup	■	■	■	■	■	■
SIGNIFICANT PROJECTS						
Parking Projects in the Columbia-Cascade Urban Renewal District			■	■	■	
Parks Master Plan Implementation Discussions		■			■	■
Dee Bridge Hydro-Electric Project					■	
City/County Public Safety Facility		■		■	■	
OTHER PROJECTS						
Assist Columbia Area Transit with Fixed Bus Routes and Stops		■	■		■	
Framework for Public Engagement	■	■	■	■	■	■
Advancing Equity		■				
Formalize Parklet Rules			■	■		
Code Enforcement Review		■	■	■		
Replace Phone System				■	■	

CRITICAL PROJECTS - 780 Rand Road Development, Phase III

Project Purpose: The cost of housing in Hood River is a burden to families and individuals and makes it difficult to recruit and retain workers. The City of Hood River purchased seven acres of property in 2020 to develop affordable housing. As the project transitioned from its initial land acquisition phase to development program feasibility, the city and its development partners are now pursuing competitive funding opportunities available to serve those with incomes 60% of family median income or less.

Project Owner: Kevin Liburdy, Senior Planner

☐ NEW PROJECT	■ EXISTING PROJECT - CURRENT STATUS: Community Development Partners (with Columbia Cascade Housing Corporation) selected to develop project.	ESTIMATED TARGET COMPLETION DATE: 2024

Notable Activities for 2022:

1. Execute purchase option agreement with developer
2. Rezone property to urban high density residential zone (R-3 zone)
3. Support submission for LIFT funding application
4. Developer to begin community engagement

Project Link: https://cityofhoodriver.gov/planning/780-rand-road-housing-development-strategy/

Council Goals:

■ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	■ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
☐ Well-maintained community	■ Environmentally sustainable and resilient community	■ Adequate parks and open space

Project has transitioned from its initial land acquisition phase to development program feasibility. The city and its development partners are now pursuing competitive funding opportunities available to serve those with incomes 60% of family median income or less.

CRITICAL PROJECTS - Westside Urban Renewal District Formation

Project Purpose: Utilize urban renewal to fill funding gaps in existing long-range plans, specifically the Multi-jurisdictional Parks Master Plan, the Amended Transportation System Plan, and the Affordable Housing Production Strategy.

Project Owner: Will Norris, Finance Director/Assistant City Manager

■ NEW PROJECT	☐ EXISTING PROJECT	ESTIMATED TARGET COMPLETION DATE: Enact Westside District URA Plan prior to 12/31/2023

Notable Activities for 2022:

1. Scope project and issue RFP for consultant assistance to form new District, including:
   a. *Public engagement*, with emphasis on engagement with overlapping districts
   b. *Financial analysis*, informing boundaries, maximum indebtedness, and project sequencing
   c. *Engineering*, updating project cost estimates and project sequencing
   d. *Legal*, guiding City through legal process of district formation
   e. General support for drafting required reports and plan documents
2. Administer solicitation and selection process
3. Award contract

Project Link: https://cityofhoodriver.gov/urban-renewal

Council Goals:

■ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	■ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
■ Well-maintained community	■ Environmentally sustainable and resilient community	■ Adequate parks and open space

CRITICAL PROJECTS - Affordable Housing Production Strategy Phase 1

Project Purpose: Identify policy tools and strategies to encourage production of housing for individuals making less than 120% of area median family income..

Project Owner: Jennifer Kaden, Senior Planner

☐ NEW PROJECT	■ EXISTING PROJECT - CURRENT STATUS: Task Force began meeting in Sept 2021 and six focus groups have been conducted.	ESTIMATED TARGET COMPLETION DATE: 2023 for selected strategies; ongoing

Notable Activities for 2022:

1. Complete Advisory Task Force review and stakeholder listening sessions
2. Select strategies to adopt and implement into applicable projects for implementation
3. Approve proposed strategy
4. Incorporate strategies into applicable projects for implementation
5. Adopt ordinances as needed to implement strategies

Project Link: https://cityofhoodriver.gov/planning/affordable-housing-production-strategy/

Council Goals:

■ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	☐ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
☐ Well-maintained community	☐ Environmentally sustainable and resilient community	☐ Adequate parks and open space

Project seeks to identify policy tools and strategies to encourage production of housing for individuals making less than 120% of area median family income including tools to encourage multi-family construction.

CRITICAL PROJECTS - Safe Routes to Schools

Project Purpose: Identify and refine specific projects that are eligible for ODOT Safe Routes to Schools Infrastructure Grants and prepare the City to apply for funding to implement identified projects. This is a collaborative project between the City, Hood River County School District, Columbia Area Transit (CAT), Oregon Department of Transportation, and Hood River Valley Parks and Recreation District. The City's role focuses on the built environment, engineering, and construction.

Project Owner: Jonathan Skloven-Gill, GIS Analyst

☐ NEW PROJECT	■ EXISTING PROJECT - CURRENT STATUS: Project identification report complete; ongoing project design and implementation.	ESTIMATED TARGET COMPLETION DATE: Ongoing

Notable Activities for 2022:

1. Accept the Hood River Safe Routes to School Plan Report
2. Execution of Safe Routes to School collaboration projects with Hood River County School District and Portland State University
3. Plan implementation of select infrastructure projects identified as City responsibility in the 2022 Hood River Safe Routes to School Plan Report
4. Identify and preliminarily design potential ODOT grant project

Project Link: https://cityofhoodriver.gov/community/safe-routes-to-schools/

Council Goals:

☐ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	■ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
■ Well-maintained community	■ Environmentally sustainable and resilient community	☐ Adequate parks and open space

Project seeks to identify and refine specific projects that are eligible for ODOT Safe Routes to Schools Infrastructure Grants and prepare the City to apply for funding to implement identified projects.

CRITICAL PROJECTS - Communication with Community

Project Purpose: Continue to enhance and improve city communications with residents in formats that are easy to access and understand.

Project Owner: Nubia Contreras, Engagement Coordinator

☐ NEW PROJECT	■ EXISTING PROJECT - CURRENT STATUS: Ongoing	ESTIMATED TARGET COMPLETION DATE: Ongoing

Notable Activities for 2022:

1. Create print and electronic materials in English and Spanish for topics that are frequently asked of the City, including referrals to other agencies as appropriate
2. Distribute City newsletter and other materials to retail establishments, churches, non-profit organizations, agency offices and other locations that residents visit
3. Engage with community partners to identify areas where City communication could be improved
4. Expand Spanish translation efforts of printed, electronic and in-person communications

Council Goals:

☐ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	☐ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
■ Well-maintained community	☐ Environmentally sustainable and resilient community	☐ Adequate parks and open space

Project continues City commitment to providing communications (such as the City Connect Newsletter) in both Engish and Spanish.

CRITICAL PROJECTS - Heights Urban Renewal Streetscape Project

Project Purpose: The Heights Streetscape Plan is intended to engage both public and agency members in the development of several concepts for improving 12th and 13th Streets primarily between May and Belmont within the traditional Heights Business District. The final concept will then be priced, and an implementation plan drafted. The Plan is comprised of three phases including goal setting, alternative analysis, and development of a preferred street plan.

Project Owner: Dustin Nilsen, Planning Director

☐ NEW PROJECT	■ EXISTING PROJECT - CURRENT STATUS: The Project is within Phase 2, Alternative Analysis.	ESTIMATED TARGET COMPLETION DATE: 12/31/2023

Notable Activities for 2022:

1. Develop design concepts to inform preferred alternative
2. Conduct intersection roundabout analysis
3. Hold phase two public workshop
4. Begin development of preferred alternative design

Project Link: https://cityofhoodriver.gov/urban-renewal/the-heights-streetscape-plan/

Council Goals:

☐ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	■ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
■ Well-maintained community	■ Environmentally sustainable and resilient community	☐ Adequate parks and open space

Refinements to possible alternatives for improving 12th and 13th in the Heights and public engagement on the topic inform the scope of this project.

CRITICAL PROJECTS - Zoning Code Improvement Plan

Project Purpose: The City of Hood River Zoning Code is out of date and increasingly complex for applicants to navigate and for staff to administer. An audit will evaluate the development code to determine the best way to update and improve it. The project will also identify opportunities to streamline the land use process.

Project Owner. Jennifer Kaden, Senior Planner

☐ NEW PROJECT	■ EXISTING PROJECT - CURRENT STATUS: Draft project charter has been developed	ESTIMATED TARGET COMPLETION DATE: 2023 for audit

Notable Activities for 2022:

1. Scope project with City Council; issue Request for Qualifications (RFQ)
2. Select consultant from RFQ submissions
3. Share findings with City Council regarding code assessment and determine next steps

Council Goals:

■ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	■ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
■ Well-maintained community	■ Environmentally sustainable and resilient community	■ Adequate parks and open space

SIGNIFICANT PROJECTS - Columbia-Cascade Urban Renewal Close Out

Project Purpose: The Columbia-Cascade Urban Renewal District has collected the equivalent of its maximum indebtedness. The District holds approximately $4.3M that must be spent on a qualified District project or returned to its overlapping taxing district. This presents an opportunity to fund strategies outlined in the 2019 Parking Study and pay toward the signalization of 2nd and Oak Street intersection.

Project Owner: Will Norris, Finance Director/Assistant City Manager

■ NEW PROJECT	☐ EXISTING PROJECT	ESTIMATED TARGET COMPLETION DATE: 6/30/2023

Notable Activities for 2022:

1. Feasibility analysis/development plan for structured parking at the Columbia Lot
2. Replace remaining coin-only meters on north/south downtown streets with pay stations
3. Install wayfinding signage to City parking lots
4. Install additional bike parking and transit facilities
5. Expend any remaining funds on 2nd and Oak Street intersection signalization

Project Link: https://cityofhoodriver.gov/urban-renewal/urban-renewal-columbia-cascade

Council Goals:

☐ Equitable and diverse housing inventory	☐ An equitable and inclusive community/ Informed and engaged community	■ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
■ Well-maintained community	■ Environmentally sustainable and resilient community	☐ Adequate parks and open space

This project focuses on the dowtown core as the 30-year Columbia-Cascade Urban Renewal District comes to a close. Remaining funding will go towards 2nd and Oak Street intersection signals among other projects.

SIGNIFICANT PROJECTS - Parks Master Plan Implementation

Project Purpose: Partner with the Hood River Valley Parks and Recreation District (HRVPRD) and Hood River County to advance the recommendations of the 2020 Multi-jurisdictional Parks, Recreation, and Open Space Master Plan.

Project Owner: Abigail Elder, City Manager

■ NEW PROJECT	☐ EXISTING PROJECT	ESTIMATED TARGET COMPLETION DATE: 12/31/2022

Notable Activities for 2022:

1. Coordinate with HRVPRD in the formation of a new Westside Urban Renewal District
2. Seek opportunities to acquire land for future parks; support HRVPRD in their efforts to acquire land for future parks
3. Hold a joint meeting of City Council and the HRVPRD Board on topics of common interest

Project Link: https://hoodriverparksandrec.org/master-plan

Council Goals:

☐ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	■ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
☐ Well-maintained community	■ Environmentally sustainable and resilient community	■ Adequate parks and open space

This project, in partnership with HRVPRD, looks to add to the City's park spaces as future development occurs.

SIGNIFICANT PROJECTS - Dee Bridge Hydro-electric

Project Purpose: Harness the existing flow and pressure in the City's waterline to generate renewable electricity.

Project Owner: Will Norris, Finance Director/Assistant City Manager

☐ NEW PROJECT	■ EXISTING PROJECT Preliminary feasibility study completed; Phase I contract awarded to NLine	ESTIMATED TARGET COMPLETION DATE: 12/31/2022

Notable Activities for 2022:

1. Complete Phase I – Feasibility Study with:
   a. Hard quotes for construction and equipment procurement
   b. Establish site control via purchase option agreement
   c. Obtain Oregon Water Resources Department approval and Federal Energy Regulatory Commission Certificate
   d. Complete interconnection agreement with Pacific Power
   e. Bring engineering plans to 50% design level
2. Apply for construction grants
3. Execute Phase II Amendment with NLine
   a. Permitting and land use approvals
   b. Final design, bidding, and construction management
   c. Facility start up, commissioning, and training services

Council Goals:

☐ Equitable and diverse housing inventory	☐ An equitable and inclusive community/ Informed and engaged community	☐ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
☐ Well-maintained community	■ Environmentally sustainable and resilient community	☐ Adequate parks and open space

Exploring options for this project, officials from NLine Energy and City Public Works tour the City's water line, including this stop in Dee.

SIGNIFICANT PROJECTS - Public Safety and Community Services Facility

Project Purpose: Partner with Hood River County to develop a plan for a joint facility to house public safety and community services including the County Courthouse, Sheriff's Office, Police Department, and other identified community services partners.

Project Owner: Neal Holste, Police Chief
Will Norris, Finance Director/Assistant City Manager

☐ NEW PROJECT	■ EXISTING PROJECT - CURRENT STATUS: Draft RFP for architectural firm to continue project drafted, pending approval to issue by City/County sub-committee.	ESTIMATED TARGET COMPLETION DATE: TBD

Notable Activities for 2022:

1. Modify Draft Request for Proposal (RFP) to make the County the issuing agency and gain acceptance of draft RFP by both County Commission and City Council
2. County issues RFP, administers RFP selection process, and awards project
3. County oversees first stage projects deliverables
   a. Facilitated City/County work session on public safety facility needs
   b. Guided tours of comparable facilities
   c. Consolidation and updating of existing City and County space programs

Project Link: https://cityofhoodriver.gov/police/police-facility-planning/

Council Goals:

☐ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	☐ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
■ Well-maintained community	■ Environmentally sustainable and resilient community	☐ Adequate parks and open space

OTHER PROJECTS - Fixed Local Bus Routes

Project Purpose: Develop a fixed local bus route in partnership with Columbia Area Transit (CAT). The project will include a process to locate site stops, including facilitating adjoining property owner input and navigating issues associated with the removal of parking spaces. CAT is the lead partner in this project.

Project Owner: Rich Rice, Public Works Project Manager

☐ NEW PROJECT	■ EXISTING PROJECT - CURRENT STATUS: Review of bus stop locations proposed by CAT	ESTIMATED TARGET COMPLETION DATE: 12/31/2022

Notable Activities for 2022:

1. Develop policy or process to review and approve bus stop locations by City staff
2. Develop criteria and standards for desired structures at each location, such as benches, shelters, signage, and pavement markings
3. Plan for bus stop locations per the CAT Master Plan's desired fixed route system

Project Link: https://www.ridecatbus.org/

Council Goals:

☐ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	■ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
☐ Well-maintained community	■ Environmentally sustainable and resilient community	☐ Adequate parks and open space

This project, in partnership with CAT, looks to develop criteria for bus stops for existing and additional fixed bus routes in the City.

OTHER PROJECTS - Framework for Public Engagement

Project Purpose: Continue to improve public engagement in the policymaking process, including establishing or restarting opportunities for in person engagement once pandemic restrictions are lifted.

Project Owner: Nubia Contreras, Engagement Coordinator

■ NEW PROJECT	☐ EXISTING PROJECT	ESTIMATED TARGET COMPLETION DATE: Ongoing

Notable Activities for 2022:

1. Host informal meetings outside of City Hall in English and Spanish to connect elected officials with community members
2. Seek opportunities to partner with community organizations for in person and virtual events
3. Create engagement events and communications around City Capital Improvement Projects to connect project staff and contractors with the neighborhood being impacted by the project

Council Goals:

☐ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	☐ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
☐ Well-maintained community	☐ Environmentally sustainable and resilient community	☐ Adequate parks and open space

This project focuses on engaging with all members of our community through programs such as Radio Tierra

OTHER PROJECTS - Advancing Equity

Project Purpose: Foster equity and inclusion in the City as an organization and lay the groundwork for equity converstions with the greater community.

Project Owners:Abigail Elder, City Manager
Nubia Contreras, Engagement Coordinator

☐ NEW PROJECT	■ EXISTING PROJECT - CURRENT STATUS:	ESTIMATED TARGET COMPLETION DATE: Ongoing

Notable Activities for 2022:

1. Write Request for Proposal (RFP) and select a consultant/trainer for the project
2. Provide training for city staff
3. Establish and strengthen relationships with community organizations

Council Goals:

☐ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	☐ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
☐ Well-maintained community	☐ Environmentally sustainable and resilient community	☐ Adequate parks and open space

One aspect of this project is strengthening relationships with community organizations such as Rotary (members of which helped Community Service Officer Marty Morgan clean up a lot in the Heights belonging to an elderly resident) .

OTHER PROJECTS - Formalize Parklet/Food Cart Rules

Project Purpose: In response to COVID and growing challenges faced by both the service industry and regulatory agencies, the City created pilot programs which allowed the community take advantage of summer weather and use outside spaces. This allowed for temporary public rights of way for parklets and private property/ parking to accommodate satellite facilities such as outdoor patios and food carts to facilitate social distancing. This project will review those temporary programs and consider changes to allow for their permanent use.

Project Owner: Dustin Nilsen, Planning Director

■ NEW PROJECT	☐ EXISTING PROJECT	ESTIMATED TARGET COMPLETION DATE: 12/31/2022

Notable Activities for 2022:

1 Conduct Council kickoff and project scoping, including engagement considerations
2. Review existing regulations and other community approaches
3. Provide Council recommended regulation package

Council Goals:

☐ Equitable and diverse housing inventory	☐ An equitable and inclusive community/ Informed and engaged community	■ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
■ Well-maintained community	☐ Environmentally sustainable and resilient community	☐ Adequate parks and open space

This project reviews the use of parklets such as this one in 2020 front of Andrews Pizza on Oak Street.

OTHER PROJECTS - Code Enforcement Review

Project Purpose: Engage with Council on desired direction concerning current/future ordinances and enforcement.

Project Owner: Neal Holste, Police Chief

■ NEW PROJECT	☐ EXISTING PROJECT	ESTIMATED TARGET COMPLETION DATE: Ongoing

Notable Activities for 2022:

1. Apprise Council on current practices; receive feedback on Council's priorities for the code enforcement program
2. Review existing priority code practices to ensure they meet Federal and State statutes
3. Propose new codes that don't exist currently to address gaps identified by Council
4. Implement fair and equitable enforcement procedures for all

Council Goals:

☐ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	■ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
■ Well-maintained community	☐ Environmentally sustainable and resilient community	☐ Adequate parks and open space

OTHER PROJECTS - Replace City Phone System

Project Purpose: Replace an outdated phone system as per IT Plan (Resolution 2018-12). The City's current phone system is approximately 14 years old, well past manufacturers end of life. It is difficult for customers to navigate and for staff to administer.

Project Owner: Bill Bohn, IT Manager

■ NEW PROJECT	☐ EXISTING PROJECT	ESTIMATED TARGET COMPLETION DATE: 2/1/2023

Notable Activities for 2022:

1. Review and update expectations of a new phone system
2. Review potential systems for purchase
3. Award contract and begin installation

Council Goals:

☐ Equitable and diverse housing inventory	■ An equitable and inclusive community/ Informed and engaged community	☐ Efficient and safe transportation system for walkers, bikers, transit riders, and drivers
☐ Well-maintained community	■ Environmentally sustainable and resilient community	☐ Adequate parks and open space

This project focuses on the City's outdated phone system which is indicative of the general state of the City Hall IT services, some of which are located in this basement storeroom.

2022 PROJECTS

OPERATIONAL PROJECTS

- Collective Bargaining for Fire Department and Public Works Operations
- Development review workflow and coordination
- In-house income verification for low-income discount programs
- Industrial pre-treatment plan development for wastewater
- IT equipment replacement schedule
- License-plate based parking permit system
- Migration to Office 365
- Network server and switch replacements
- Police evidence room and bike shed storage purge
- Police yearly update of policies and procedures
- Police, Fire, and Public Works on-boarding of new hires
- Police health and wellness program implementation
- Police in-car video wireless download project
- Street tree installation and maintenance evaluation and recommendations
- Supervisor training
- Transition to electronic purchase order system
- Wastewater Treatment Plan 1200Z permit initialization

CAPITAL PROJECTS

- Elevated sewer preliminary design
- Intersection signalization (Cascade Ave and Rand Rd., Second St. and Oak St.)
- May St. elevated sidewalk
- May St. School ADA improvements
- Pressure release values design and construction (Rand Rd, 20th St.)
- 17th St. leaded joint removal
- Sewer and storm replacement- design (Hull St., Montello Ave, Cascade Ave.)
- Sewer replacement (9th St./Waucoma Park, Heights alley)
- Water and sewer replacements construction (Sherman Ave, Prospect Ave, Cascade Ave, Eugene St., 10th St., and 11th St.)
- Waterfront storm line relocation phases 2,3, and 4
- Wastewater treatment plan digester roof repair, building maintenance, and gas mixing projects
- Wastewater treatment plant PH enhancer, UV system construction, and generator replacement
- Westcliff/Country Club pump stations and force main replacements